



Welcome,

We are extremely pleased that you have chosen to use our facility for your dog's daycare and possible boarding needs.

We are confident that you will find our services one-of-a-kind.

To schedule the initial evaluation, please fill out a registration request. A member of our staff will contact you. There is a one-time, non-refundable, \$25.00 socialization fee, that is due when you book your appointment. Evaluations are conducted:

- Monday thru Friday at 8am until 11am

Please arrive to your evaluation on time. Initial evaluations are scheduled at specific times of the day in order to maintain a structured day for the dogs and ensure they have time for all of their scheduled activities. If you are running late, please give the office a courtesy call, so that we can either hold your spot or reschedule for another time. If you are more than 15 minutes late, we will need to reschedule.

Enclosed is your Registration Packet for daycare and future boarding services. Please print a copy of this packet and complete all forms BEFORE your scheduled evaluation. At the evaluation, a member of our staff will review the materials with you and answer any questions you may have.

This Registration Packet contains:

- Registration Information Form – please fill out in its entirety
- Service Agreement – please sign and date
- Daycare Policies and Procedures please fill out a separate form for each dog that will be attending daycare
- Emergency Contact & Vet Authorization Form – please sign and date

In addition, please provide a copy of your dog's most current vaccination records. Vaccination records should provide the **due dates** for rabies, bordetella, parvo/distemper vaccinations and heartworm test. We want to ensure your evaluation goes smoothly and that your experience with Lunch Buddies LLC is a positive one. The day of your evaluation, the evaluator will provide you with additional information about our program and more information about our other services.